

### | | |--| | Instructions for Affidavit of Non-Military Status Form | |--|

Before a default judgment may be entered by the court the plaintiff is required to file an affidavit stating whether the defendant is in the military service and show necessary facts to support the affidavit.

If the defendant is only a business entity this affidavit is not required.

Complete the top portion of the Affidavit (the caption).

Verify that Paragraphs 1-3 are correct.

In completing paragraph 4, the military status of a defendant may be determined by conducting an on-line search through the Department of Defense Manpower Data Center (DMDC) search engine at <http://www.defenselink.mil/faq/pis/PC09SLDR.html>. A plaintiff using the DMDC must attach a printed copy of the certificate generated by the search.

The military status of a defendant may be determined by contacting each branch of the military. A plaintiff using this method must attach a response from each branch.

The plaintiff, or his or her agent, may also determine a defendant's military status by personally asking the defendant or another individual that has sufficient reason to know the defendant's military status.

The plaintiff is not limited to the options discussed above, and may have other reason to know the defendant's military status. Any additional reasons should be explained for review by the court.

You must date and sign the Affidavit of Non-Military Status in front of a Notary Public or Clerk of Courts.

You must file the original Affidavit of Non-Military Status with the Clerk of Courts before a default judgment may be entered.

If you have any additional questions about how to fill out the form or complete a search to determine the military status of a litigant please consult an attorney.

STATE OF SOUTH DAKOTA )  
 ) SS  
COUNTY OF [COUNTY\_NAME] )  
 )

IN SMALL CLAIMS COURT  
[CIRCUIT] JUDICIAL CIRCUIT

,  
Plaintiff

vs

FILE #: [DOCK\_NO]

,  
Defendant

\*\*\*\*\*

### AFFIDAVIT OF NON-MILITARY STATUS

I, being first duly sworn on my oath, depose and state:

1. I am over the age of eighteen years and am competent to make this affidavit.
2. I am the plaintiff or plaintiff's agent in the above-entitled matter.
3. That I have either made a personal investigation or personally reviewed the business records of the defendant.
4. As a result of the investigation or review:  
☐ it is my belief that the above-named defendant is not in the military services on active duty;  
☐ it is my belief that the above-named defendant is in the military service on active duty;  
☐ I have been unable to determine whether or not the defendant is in the military service on active duty.

My information and belief is based on the following:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I understand that any false statements in this document are made under perjury, and that making a false statement is a violation of Federal Law and is subject to both fine and imprisonment.**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public/Clerk of Court

If Notary, my commission expires: \_\_\_\_\_

(SEAL)